



Foreign Affairs Manual

15 FAM 700 – Furniture, Furnishings, Appliances, and Equipment (FFA&E)

Change Transmittal: OBO-31

Date: March 20, 2013

15 FAM 700 FURNITURE, FURNISHINGS, APPLIANCES, AND EQUIPMENT (FFA&E)

Changes

1. 15 FAM 700, Furniture, Furnishings, Appliances, and Equipment (FFA&E) is revised primarily to reflect organization changes in the Bureau of Overseas Buildings Operations (OBO). The changes are throughout all the chapter's subchapters: 710, 720, 730, 740, 750, 760, and 770. Exhibit changes are noted in the crosswalk.
2. Crosswalk for 15 FAM 700:

Old Location	Old Title	New Location	New Title
15 FAM Exhibit 723(A)		15 FAM Exhibit 723A	
15 FAM Exhibit 723(B)		15 FAM Exhibit 723B	
15 FAM Exhibit 732(A)	Furniture, Furnishings, Appliances, and Equipment (FFA&E) for U.S. Government-Furnished Representational Residences	15 FAM Exhibit 732B	China, Crystal, Glassware, Flatware, Cookware, Kitchen Utensils, Household Appliances, and Linens Authorized for

			USAID Mission Directors
15 FAM Exhibit 732(B)	China, Crystal, Glassware, Flatware, Cookware, Kitchen Utensils, Household Appliances, and Linens Authorized for USAID Mission Directors	15 FAM Exhibit 732A	Furniture, Furnishings, Appliances, and Equipment (FFA&E) for U.S. Government-Furnished Representational Residences
15 FAM Exhibit 733	Design Change Request Format		Deleted
15 FAM Exhibit 772(A)		15 FAM Exhibit 772A	Updated Form DS-4009
15 FAM Exhibit 772(B)		15 FAM Exhibit 772B	
15 FAM Exhibit 772(C)		15 FAM Exhibit 772C	

3. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words or is entirely new, we did **not** use *dark magenta italic*. The CT line in each section shows when that section last changed.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).
5. The office responsible for the material in this subchapter is OBO. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard old 15 FAM Chapter 700 (CTs: OBO-9; 06-26-2006 and CT:OBO-11; 09-11-2006) and insert new 15 FAM Chapter 700 (CT:OBO-31; 03-20-2013).
2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:OBO-31, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.